



**EXPERIENCEPLUS!**  
BICYCLE TOURS SINCE 1972

**ExperiencePlus! Bicycle Tours Job Description**  
**Bicycle Mechanic**  
**Location: Forlì, Italy**

Join a young and dynamic team of travel and bicycle enthusiasts. We seek employees who are fun, energetic, customer friendly and hard working.

ExperiencePlus! Bicycle Tours provides unique, cycling and cultural experiences to travellers across the globe. Founded in 1972 by Rick and Paola Malpezzi Price, ExperiencePlus! Bicycle Tours - now owned by their daughters - Monica and Maria Elena, provides state-of-the-art experiences for travelers throughout Europe and in Chile and Argentina. Headquartered in Fort Collins, CO and Forlì, Italy, ExperiencePlus! offers supreme bicycle tours for riders around the world. Learn more about us at [www.experienceplus.com](http://www.experienceplus.com).

**Reports to:** Fleet Manager

**Summary:** The bicycle mechanic's primary responsibilities include tuning and maintaining bikes at our Italian headquarters. In addition, we will need assistance in delivering rental bikes and assistance preparing and leading tours. The bicycle mechanic's job is very important as we depend on well prepared bicycles to make the customer's experience. The position includes room and half board at an apartment located in Faenza, biking distance from our Italian Headquarters, "The Farm" during the entire duration of your stay in Italy. Because the position also includes sharing commons spaces at The Farm, there are relative associated tasks that will be scheduled with the other mechanic upon your arrival. These include but are not limited to; keeping the work and living space clean and orderly, respecting office working hours and communal living spaces, trash and recycling removal, and daily/weekly chores. Life in Italy in general and on The Farm specifically provides an amazing opportunity to sample some of the best cycling in the world and our goal is to provide a great opportunity to experience that while working abroad.

**RESPONSABILITIES**

- Repair, check, and fix bikes following ExperiencePlus standards.
- Prepare bikes on time for tours and other deadlines
- Take notes of all the works done on bikes + update the database.
- Keep the inventory of the workshop updated.
- Keep the bench and the workshop clean.
- Provide feedback about bicycles and be a part of the mechanic and office team
- Assist Igor with the bicycle warehouse management:
- Cleaning and organizing on a weekly basis inventory management of bicycles and accessories
- tour preparation and take down

**Bicycle Deliveries**

- Deliver bicycles to rental customers throughout Italy and France; this involves sometimes staying out on the road overnight, and should be seen as a chance to explore new regions!



- Work with BikeRentalsPlus (our sister company) sales staff to make sure you have all the material you need for the bicycle deliveries (maps, customer contact information, bicycle roster and supplies)
- Be customer service oriented and personable as you are the face of our company when you deliver rental bicycles.

#### *Other duties*

- Maintain a positive attitude and encourage an atmosphere of community, responsibility, and mutual respect with other farm residents and staff.
- Coordinating chores and tasks with other farm residents
- Take out Trash and recycling as needed
- Assist in other chores such as cleaning rain gutters etc.

#### SKILLS

- Ability to manage his or her own time
- Ability to prioritize according to business needs
- Good team player, Effective communicator, both written and verbally
- Excited and confident to travel including driving vans, and using public transportation
- Able to problem solve and work in a fast paced environment.
- Flexibility

#### BICYCLE MECHANIC SKILLS

We usually require 3-5 years of shop experience, although exceptions will be considered. (in addition to basic mechanic skills, we require the following skills:)

- Complete bike assembly
- Use of lubricants
- Use of cleansers and solvents
- Use of Loctite compounds
- Wheel building, spoke replacement
- Truing wheel lateral (side-to-side)
- Truing wheel radial (round)
- Adjusting wheel dish (rim centering)
- Adjusting wheel tension
- Stressing and stabilizing wheel true
- Threadless headset adjustment
- Hub and freehub bearing adjustment
- Spline-fit crank arm removal and installation
- Pedal installation
- Cassette replacement
- Cassette wear
- Chain removal, sizing, and installation
- Chain wear
- Gear hanger alignment
- Shift lever installation
- Cable routing and installation
- Rear and front derailleur installation
- Rear and front derailleur limit-screw adjustment
- Rear and front derailleur indexing adjustment





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- Brake lever installation and alignment
- Cable routing and installation
- Dual-pivot brake installation and adjustment
- V-brake installation and adjustment
- Mechanical disc-brake installation and adjustment
- Bike fit knowledge for tours and deliveries

Please send curriculum vitae to the following e-mail address: [igor@experienceplus.com](mailto:igor@experienceplus.com)

This Job Description is to be used as a guide for accomplishing organizational objectives. The description incorporates the most typical duties performed and covers only the primary functions and responsibilities of the position. It is recognized that other related duties not specifically mentioned may also be performed. The inclusion of those duties would not alter the overall evaluation of this position.

Salary: negotiable

